



Town of North Wilkesboro
Department of Planning & Inspections
Boards and Committees Application

Mailing Address: PO Box 218
Physical Address: 832 Main Street
North Wilkesboro, NC 28659
Phone: (336)667-7129 Ext. 3011 Fax: (336)838-1779
planning@north-wilkesboro.com

Name: _____

Address: _____

Phone: (Home) _____ **(Work)** _____ **(Cell)** _____

Employer: _____ **Title:** _____

Which board are you applying for?

- Board of Adjustment Planning Board Housing Loan Program Advisory Committee

I reside within the:

- Corporate Limits of North Wilkesboro Extraterritorial Jurisdiction (ETJ) of North Wilkesboro

Other, please specify: _____

List any education, work experience or qualifications you have relevant to the board/committee.

List any current or past volunteer activities in which you are/were involved. _____

What do you see as the responsibilities of this board/committee and what do you hope to accomplish if appointed? _____

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed?

- No Yes

If yes, please explain: _____

Have you taken the opportunity to attend any previous board or committee meetings prior to the notice of this vacancy?

- No Yes

If yes, which ones? _____

Have you ever served on a government board or a Town of North Wilkesboro board/committee before?

No Yes

If yes, please explain:

How familiar with the Town's Comprehensive Plan are you? Explain: _____

Please feel free to attach a resume and/or letter(s) of recommendation. **They are not required.**

By submission of this application, I certify that all of the information contained herein is true to the best of my knowledge, and I understand that this application shall be active for one year. I also understand that I will be required to be available to attend meetings of the Board/Committee as assigned. This application does not guarantee you will be appointed to the Board/Committee by the North Wilkesboro Board of Commission. If appointed to a Board/Committee if a conflict of interest arises I will disclose the conflict of interest and recuse myself from deliberations and actions.

* Please note, original signature is required in order to be considered. This information along with other material may be used by the Town Board in making appointments and in the event you are appointed, it may be used as a basis for a news release to identify you to the community.

Signature of Applicant _____ Date _____

Please fill out and return completed applications to the below address/method applicable:

**Town of North Wilkesboro
Department of Planning & Inspections
Attention: Meredith Detsch, Planning Director**

Physical Address:
832 Main Street
North Wilkesboro, NC 28659

Mailing Address:
PO Box 218
North Wilkesboro, NC 28659

Fax or Email:
(336) 838-1779
planning@north-wilkesboro.com

Town of North Wilkesboro's Department of Planning & Inspections Boards/Committees Description:

Planning Board: (State Mandated Board)

The Planning Board is appointed by the Town Board of Commissioners and is primarily responsible for recommending policies, conducting special studies, coordinating public participation, updating the Town's Comprehensive Plan, and reviewing rezoning applications. This board is an advisory board to the Town Board of Commissioners with Zoning Ordinance amendments and polices conformance with the Town's Comprehensive Plan. There are currently 7 members to the planning board; 4 in-town members and 3 ETJ representatives.

Board of Adjustment: (State Mandated Board)

The Board of Adjustment is appointed by the Town Board of Commissioners and hears Quasi-judicial decisions including: appeals of the Zoning Ordinance if there is any error, decision, determination, or interpretation made by the Planning Director, Building Inspector, or Zoning Administrator in the administration and enforcement of it. To grant variance from the terms of the Zoning Ordinance according to the standards and procedures set by the state. To grant conditional use permits.

Housing Loan Program Advisory Committee:

The Board of Commissioners have set up a community development program of a Housing Rehabilitation Loan Program to assist low or moderate residents living in the incorporated town limits with repairs to their homes. The Advisory Committee is responsible to advise and make recommendations of successful applications in regards to the program's criteria and guidelines to the Town Manager and Finance Director. Those recommendations are then sent to the Board of Commissioners for review.